

Tip Sheet:



How to Place a Call



1.

2. For most dialing strings, you will need to enter an @ symbol. To enter the @, hold down the # sign for 2 seconds until the numbers change to letters (you will see a small 123 change to ABC on the screen). Then, press the number 1 quickly twice to get the @ symbol. Hold down # for two seconds again to switch back to numbers.



- Choose the Call button in the menu or press the green Call button  on the remote and enter the number in the space provided.
- Or, simply start dialing a number and press the green Call button  to connect.

3. For the end of the dialing string you may need to enter dots between the numbers. To enter a dot, press the * key twice.

4. Note that a dialing string will most often be in written in this format: [12456@123.456.7.8](#) (enter it exactly as it is written).

5. If dialing the other site doesn't work, give them your dialing string and have them dial you instead. You can find your dialing string in the RISE Manual.
6. Remember that you can only dial point to point or dial in to an existing conference from your unit.
7. To set up a multi-point call or for assistance, contact your consultant.

Need help?

Contact your RISE Consultant